

Request for Qualifications (RFQ) for Engineering Services - Cover Letter

Pre-Award and Post-Award Services

February 27, 2023

Re: City of Rusk RFQ for City Engineering Services on an as needed basis

Dear Engineering Service Providers:

Attached is a copy of the Request for Qualifications for engineering services for the City of Rusk. These services are being solicited to assist the City of Rusk with various engineering requirements as they come up. This will relate only to projects funded by the City's General or Enterprise Funds. Projects funded by grants or loans requiring procurement procedures will be followed accordingly.

I anticipate the first request will be for a preliminary street condition assessment to determine what each of our streets needs, ie: crack seal, fog seal, chip seal, hot mix, total replacement, etc.

The submission requirements for this proposal are also included on the attached Request for Qualifications (RFQ) form. Please email **one digital** copy of your proposal of services and statement of qualifications as well as **three (3) hard copies** as directed below.

Email to:

cetheridge@rusktx.org

Mail to:

Cinda Etheridge, City Secretary
City of Rusk
205 S. Main St.
Rusk, TX 75785

The deadline for submission of proposals is 12:00 p.m. on March 9, 2023. The City of Rusk reserves the right to negotiate with any and all persons or firms submitting proposals, per the Texas Professional Services Procurement Act.

The City of Rusk is an Affirmative Action/Equal Opportunity Employer.

Sincerely,



Cinda Etheridge