



CITY OF RUSK CITY COUNCIL REGULAR MEETING AGENDA

RUSK CITY COUNCIL
BEN MIDDLEBROOKS, MAYOR
MARTHA NEELY, MAYOR PRO TEM

JIM BEINDORF, DISTRICT 1
MAXINE SESSION, DISTRICT 2
YASH ASARSA, DISTRICT 3
MARTHA NEELY, DISTRICT 4
CHUCKY PATE, DISTRICT 5

RUSK COUNCIL CHAMBERS
116 EAST 5TH STREET, SUITE B,
RUSK, TEXAS 75785

CITY ADMINISTRATION
VICTORIA MINTON, INTERIM CM & CITY SECRETARY
ANTHONY KING, CITY ATTORNEY

THURSDAY, OCT. 08, 2026, AT 6:30 PM

REGULAR MEETING AGENDA

1. CALL TO ORDER:

- a. Invocation.
 - b. Pledge of Allegiance to the United States and Texas Flags.
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2. PROCLAMATION(S)/RECOGNITION(S):

- a. None.
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3. MAYOR COMMENTS:

Comments and updates from the Mayor. **IN ACCORDANCE WITH THE OPEN MEETINGS ACT, THE CITY COUNCIL MAY NOT DISCUSS OR TAKE ACTION ON ANY ITEM WHICH HAS NOT BEEN POSTED ON THE AGENDA.**

4. CITIZENS COMMENTS:

At this time, comments will be taken from the audience on any subject matter that is not included on the agenda. **IN ACCORDANCE WITH THE OPEN MEETINGS ACT, THE CITY COUNCIL MAY NOT DISCUSS OR TAKE ACTION ON ANY ITEM WHICH HAS NOT BEEN POSTED ON THE AGENDA.** (Each citizen will be allotted three (3) minutes for comments.)

5. CONSENT AGENDA

- a. **Consider and take action to** approve the minutes of the City Council meetings held on August 13, 2026; August 25, 2026; September 1, 2026; and September 10, 2026
 - b. **Consider approval of the Check Register Report** for September 2026, **Account Balances** for September 2026, and **Credit Card Statements** for July of 2026.
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6. PUBLIC HEARING(S):

- a. None.
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7. ACTION ITEM(S):

- a. **City Financial Reports** — Receive and discuss the City's financial reports presented by CPA Anita Woodlee-Roach, including the City's current financial position, revenues, expenditures, account balances, and budget-to-actual information; and discuss, consider, and take possible action regarding matters presented.
 - b. **Internal Financial Controls** — Discuss, consider, and take possible action regarding the City's internal financial controls, accounting procedures, financial oversight, segregation of duties, authorization procedures, reconciliation procedures, and related financial policies and procedures.
 - c. **CCAD 2026 Budgets** — Discuss, consider, and take possible action regarding the 2026 Appraisal Operations Budget and Tax Collection Operations Budget adopted by the Cherokee Central Appraisal District (CCAD) Board of Directors, including the City of Rusk's allocated share of the budgets and any action authorized under Texas Tax Code § 6.06.
 - d. **Garbage Rates and Permit/Building Inspection Fees** — Discuss, consider, and take possible action regarding rates and fees for City services, including proposed increases or adjustments to garbage collection rates and permit and building inspection fees, and provide direction to staff regarding any necessary amendments to the City's fee schedule, ordinances, or other governing documents.
 - e. **City of Rusk FY 2026-2027 Budget Amendment Ordinance** — Discuss, consider, and take possible action on an ordinance amending the City of Rusk Fiscal Year 2026-2027 Adopted Budget, including amendments to revenues, expenditures, appropriations, fund balances, interfund transfers, departmental budgets, and other budgeted accounts as presented; providing for implementation of the amendments; and providing an effective date.
 - f. **Liquefied Petroleum Gas (LP-Gas) Ordinance** — Discuss, consider, and take possible action regarding an ordinance amending the City of Rusk Code of Ordinances concerning liquefied petroleum gas (LP-gas), including requirements relating to the use, storage, installation, location, permitting, inspection, and regulation of LP-gas containers and systems within the City; providing for repeal of conflicting provisions; providing for severability; and providing an effective date.
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8. EXECUTIVE SESSION:

The City Council may convene into closed or executive session pursuant to Chapter 551 of the Texas Government Code, including the following provisions, to deliberate the matters listed below.

- a. **City Manager Position / Job Description / Advertising Job Posting** — Deliberation regarding the duties, responsibilities, qualifications, and job description for the City Manager position, to the extent permitted by Texas Government Code § 551.074.
- b. **Police Department Personnel Update** — Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of one or more Police Department employees or officers, to the extent permitted by Texas Government Code § 551.074.
- c. **Utility Billing Supervisor – Personnel Matter** — Deliberation regarding the employment, duties, responsibilities, evaluation, and compensation of the Utility Billing Supervisor, to the extent permitted by Texas Government Code § 551.074.
- d. **Consultation with City Attorney Regarding Possible Litigation** — Consultation with the City Attorney regarding contemplated or possible litigation and related legal matters, to the extent permitted by Texas Government Code § 551.071.

(Any action to be taken as a result of discussions in Executive Session will be taken in Open Session.)

9. RETURN TO OPEN SESSION:

The City Council may reconvene into open session to discuss and take action, if any, on matters considered in executive session.

10. ANNOUNCEMENT(S):

Comments may be made by Council or Staff on the following topics without specific notice, including expressions of thanks, congratulations, or condolences; announcements of community events; and recognition of public officials, employees, or citizens.

NO ACTION MAY BE TAKEN ON THESE ITEMS.

11. CITY MANAGER'S REPORT(S):

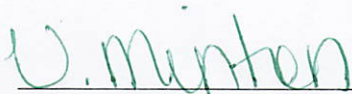
Water Projects, Wastewater Projects, Drainage Projects, Road Projects, Capital Improvement Projects, Special Projects and Developments, and Departmental Reports.

NO ACTION MAY BE TAKEN ON THESE ITEMS.

12. EDC REPORT.

13. ADJOURN.

Notice Posted: Sunday, October 4, 2026
City Hall Bulletin Board
By 7:00 P.M.



Victoria Minton, Interim City Manager / City Secretary

This meeting will be conducted pursuant to the Texas Government Code Section 551.001 et seq. At any time during the meeting, the Council reserves the right to adjourn into executive session on any of the above-posted agenda items in accordance with the sections 551.071 (litigation and certain consultation with attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to City), 551.074 (certain personnel deliberations), or 551.076 (deployment/implementation of security personnel or devices). A quorum of the governmental body will be physically present at the location noticed above. Pursuant to Tex. Gov't Code 551.127, one or more members of the governing body may appear via videoconference call. The City of Rusk is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.

Please call the City Secretary at 903-683-2213 for information.